

User Manual for (Provisional) Doctor Login to Generate Provisional Registration Certificate under West Bengal Dental Council

INTRODUCTION

The new Online Software is a simple task management application designed to help the Registered (Provisional) Dentists under West Bengal Dental Council to **GENERATE** their **Provisional Registration Certificate** through online mode at their own without visiting the Council Office or the respective College(s). This manual will guide you the step-by-step process on how to generate their Certificate;

STEPS TO FOLLOW:

The screenshot shows the homepage of the West Bengal Dental Council. The header includes the council's name, logo, and contact information. The main content area is divided into several sections:

- User Manual for Online Registration of the following:** A list of registration options including BDS, MDS, and various dental specialties.
- Welcome to West Bengal Dental Council:** A section providing information about the council's history and mission.
- Notice of West Bengal Council:** A section containing important announcements and notices for dentists.
- Constitution Part of Council:** A section detailing the council's legal basis and structure.

A green callout box with a white border points to the **Login for Provisional Registration** link in the right-hand column of the main content area. The text inside the callout box reads: **CLICK ON THE LINK: Login for Provisional Registration**.

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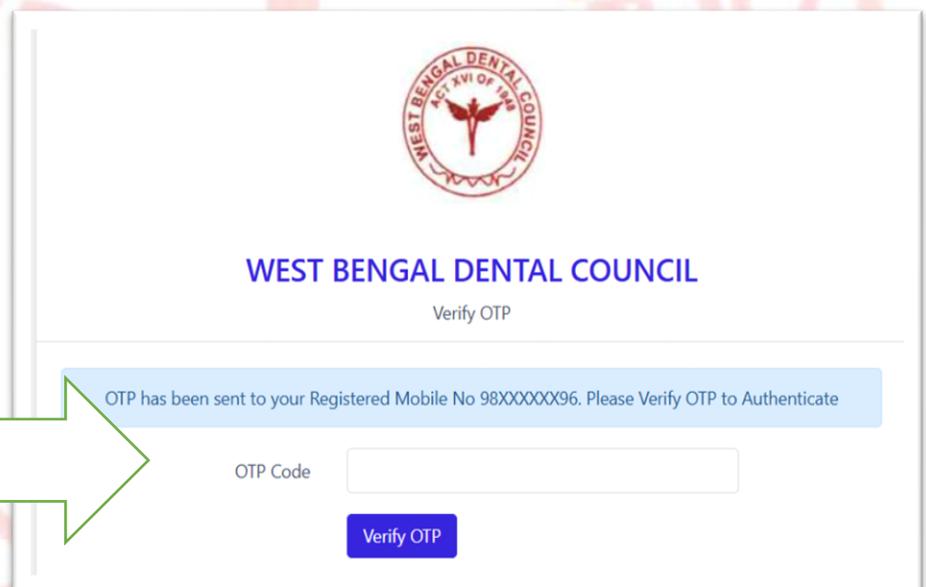
WEST BENGAL DENTAL COUNCIL
Doctor Login (Provisional Registration)
Applicable only for Provisional Registration

Registration Number

Date of Birth

Doctor Login

ALL THE REGISTERED USERS (AFTER REGISTRATION FROM THE COUNCIL) HAVE TO LOGIN TO THE PORTAL FOLLOWING THEIR REGISTRATION NO. & DATE OF BIRTH (Ex: PR/WBDC/1000 [USER NEED TO PUT THEIR NUMBER ONLY])



WEST BENGAL DENTAL COUNCIL
Verify OTP

OTP has been sent to your Registered Mobile No 98XXXXXX96. Please Verify OTP to Authenticate

OTP Code

Verify OTP

For the registered users, OTP will be sent to your Registered Mobile No. Users must Verify the OTP to Authenticate

After successful Mobile Authentication, Dentist can view their own DASHBOARD/PROFILE with prefilled Data registered with the Council.

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The screenshot displays the 'Doctor Dashboard - Dr. EXAMPLE' interface. On the left is a dark sidebar with navigation options: Dashboard, Generate Certificate, Need Help?, and Logout. The main content area is divided into several sections:

- Profile Summary:** Features a placeholder profile picture, the name 'EXAMPLE', ID 'PR/WBDC/123456', 'Part - B', and 'Certificate Type: Provisional'.
- Contact Information:** Lists Mobile: 9830464096, Phone: N/A, Email: N/A, Residential Address: N/A, and Professional Address: N/A.
- Personal Details:** Shows Guardian Relation: Son of EXAMPLE, Gender: Male, Date of Birth: 01 Jan 1990, and Nationality: INDIAN.
- Professional Details:** Includes Date of Admission: 18 Nov 2025, Certificate Validity: 26-11-2026, Primary Qualification (N/A), and Additional Qualifications (N/A).

A green arrow points from the bottom of the dashboard towards the explanatory text box below.

In the Dashboard/Profile Section registered Dentists can only able to view their own Data. But they cannot able to modify any details. For any change in the existing data, Council office must be contacted accordingly.

This screenshot is identical to the one above, showing the 'Doctor Dashboard - Dr. EXAMPLE'. An orange arrow points from the left towards the 'Generate Certificate' option in the sidebar, highlighting the next step in the user manual.

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In the **Generate Certificate Section**, Dentists can view/print their **Provisional Certificate** which will be generated online. Certificate can be verified by the QR Code accordingly.

WEST BENGAL DENTAL COUNCIL
PURTA BHAVAN, 3RD FLOOR, ROOM NO.303,
DF-BLOCK, SECTOR-I, SALT LAKE CITY,
KOLKATA-700091.

CERTIFICATE OF PROVISIONAL REGISTRATION
(Under DCI Notification No.DE-NEET(MDS)Admission-2021/3099-M dated the 29th November 2021)

Warning Notice

- Use of this Provisional Registration number beyond the period of validity (one year) and other than for the purpose of employment in a resident dental capacity during the period is strictly forbidden and liable for penal action.
- Whenever you are to use this Provisional Registration number, please mention specifically the words "Provisional Registration Number" to avoid any controversy.

No.	: PR/WBDC/123456
1. Name of the Candidate	: EXAMPLE
2. Address	:
3. Qualification	:
4. Date and year of Passing the examination	: 18-11-2025
5. Name of the College and University	:
6. Provisional Certificate valid till	: 26-11-2026

Date : 15-12-2025
Place : KOLKATA

THIS IS A COMPUTER GENERATED CERTIFICATE, NEEDS NO SIGNATURE
CERTIFICATE NO. 11742/R/WBDC/2025

This Certificate is valid for the purpose of employment in resident dental capacity (Compulsory Rotatory Paid Internship) in an approved institution or in the Dental Service of the Armed Forces of the Union and for no other purpose (i.e. Interns are not authorized to carry on private practice and issue certificates therefore (vide the DCI Notification No.DE-NEET (MDS) Admission-2021/3099-M dated the 29th November 2021).

In the **Need Help** section Dentists can send any Enquiry to the Council, related to their Provisional Registration.

WEST BENGAL DENTAL COUNCIL
Create Enquiry

Name

Email Phone

Subject

Message

Thank You